

CITY OF BLUE ASH
INDIVIDUAL DECLARATION OF ESTIMATED INCOME TAX
 FOR CALENDAR YEAR _____

FOR OFFICIAL USE ONLY

A legally filed declaration must be signed, dated and accompanied by payment. The safest and easiest way to declare is to estimate this year's taxes based on last year's taxable income. **Mail To: City of Blue Ash, Income Tax Office, 4343 Cooper Road, Blue Ash, OH 45242**
 by April 15, _____.

	Primary Social Security # _____	Spouse's Social Security # _____	
Name(s)	_____		
Address	_____		Blue Ash Tax Acct # _____
City/State/Zip	_____		

Please make corrections as necessary if your account information is preprinted above.

TAX DECLARATION

- | | | | |
|----|---|--|--|
| 1. | Total Estimated Income Subject to Tax | | |
| 2. | Blue Ash Income Tax Declared (Multiply Line 1 by 1.25%) | | |
| 3. | Estimated Taxes Withheld from Wages | | |
| 4. | Tax Due after Withholding (Line 2 less Line 3) | | |
| 5. | Declaration Due (Minimum of 25% of Line 4) | | |
| 6. | Overpayment Credits from Previous Years | | |
| 7. | First Quarter Payment Amount Due | | |

The undersigned declares this to be a true, correct and complete Declaration of Estimated Blue Ash Income Tax.

SIGNATURE	SPOUSE'S SIGNATURE	DATE

INSTRUCTIONS

- Line 1. Base your estimated income on the amount subject to tax in the preceding full year, or by annualizing income if the preceding tax year was not for a full 12-month period. Although you have the option to pay only 90% of the estimated annual tax liability in four quarterly installments, use of this option will subject you to the possibility of an interest and penalty assessment if the installment payments total less than 90 percent of the ultimate tax liability.
- Line 2. Compute your total estimated tax liability for the tax year by multiplying the amount on Line 1 by 1.25%. Enter the total on this line.
- Line 3. Enter the estimated amount of Blue Ash and other allowable municipal taxes to be withheld from your wages by your employer.
- Line 4. Enter the total of Line 2 minus Line 3. Payment of this amount less overpayment credits listed on Line 6 will satisfy your annual estimated payment requirement.
- Line 5. Divide Line 4 by 4 to determine your quarterly tax liability.
- Line 6. Enter the amount of tax you overpaid on last year's tax return that was not refunded to you. If you file an extension, please be aware that overpayments from prior years are not credited to your next year's liability until you file the prior year's return.
- Line 7. Enter the total of Line 5 minus Line 6. This is the amount of net estimated tax due by April 15, _____. Three additional payments are due according to the payment schedule below. Subsequent payments are equal to the total estimated tax on Line 4 divided by 4 less any overpayment still available from prior years. Failure to remit timely payments may result in the assessment of interest and penalties. Once an estimate is filed, statements will be sent for subsequent quarters.

PAYMENT SCHEDULE FOR CALENDAR YEAR FILERS

APRIL 15TH	JULY 31ST	OCTOBER 31ST	JANUARY 31ST	APRIL 15,
FILE DECLARATION WITH 1/4 PAYMENT.	MAKE 2nd QUARTERLY PAYMENT.	MAKE 3rd QUARTERLY PAYMENT.	MAKE 4th QUARTERLY PAYMENT.	FILE RETURN. PAY ANY BALANCE DUE.

By the 15th day of the 4th month after beginning a new business or taking a new job, everyone whose entire tax liability will not be withheld by an employer must file a Declaration.

Once an estimate is filed, statements will be sent for subsequent quarters